

Job Description	
<b>Job Title</b>	Children's Sessional Counsellor
<b>Salary Range/Grade</b>	£23.48 per hour
<b>Job Location</b>	Seven Oaks, Thanet & Tunbridge Wells
<b>Contract Type</b>	Sessional
<b>Hours Per Week</b>	Minimum of 5 hours
<b>Reports To</b>	Counselling Manager
<b>Responsible For</b>	N/A
<p><b>What positive impacts will this position have on children, young people and families?</b></p> <p>Children, young people and families throughout the UK can find hope thanks to Spurgeons. We accomplish this through offering qualified counselling to children and young people. Our goal is to transform the nation one child at a time by working holistically and collaboratively, and as a Counsellor here at Spurgeons, you will be at the centre of all we do. The positive impacts this role has on children, young people and families can be transformative and life changing.</p>	
General Description	
Task	
<ul style="list-style-type: none"> <li>• To deliver one-to-one counselling with children, young people (4 – 25yrs) and adults in schools (term time only), online and in Spurgeons Family Hubs</li> <li>• To continually represent the work and ethos of Spurgeons in a professional and positive manner</li> <li>• To understand and ensure professional and ethical boundaries are maintained at all times</li> <li>• To act on safeguarding concerns appropriately and understand and manage risk, liaising with Designated Safeguarding Lead</li> <li>• To work in collaboration with the Counselling Administrator in coordinating your workload</li> <li>• To travel within the area as required</li> <li>• To liaise with external partners such as Social Care teams, health providers, pastoral teams, parents/caregivers when required</li> <li>• To attend meetings and group supervision as required by your manager or Head of Counselling such as check in's, 1:2:1's and team meetings.</li> <li>• To maintain adequate records and store correctly, providing information to management and Head Office as appropriate/requested, as well as responsibility for the completion of evaluation forms, consent forms and referral forms</li> </ul>	

<ul style="list-style-type: none"> <li>To understand the role of safeguarding within Spurgeons, to complete mandatory training i.e. safeguarding and stay up to date with legislation</li> </ul>
<ul style="list-style-type: none"> <li>Keep up to date with changes in relevant legislation and current practices within the field of counselling</li> </ul>
<ul style="list-style-type: none"> <li>Maintain knowledge and research base into current trends relating to the psychological, social, community and environmental issues affecting children, young people and adults</li> </ul>
<ul style="list-style-type: none"> <li>To seek to be trained to a high standard by undertaking 30 hours annually of Continuing Professional Development</li> </ul>
<ul style="list-style-type: none"> <li>To attend supervision as required, in accordance with professional bodies guidelines. This will be provided by Spurgeons supervisors</li> </ul>
<ul style="list-style-type: none"> <li>To attend meetings when requested, by the safeguarding team, pastoral teams, social workers, healthcare providers</li> </ul>

<b>What you will have achieved by month 3</b>	<ul style="list-style-type: none"> <li>Completed Essential Training on Spurgeons SLS (Spurgeons Learning Space) portal</li> <li>Be able to complete and execute administrative and invoicing tasks and responsibilities in a timely manner.</li> <li>Established a good interpersonal relationship with your internal school and/or counselling centre contacts.</li> <li>Attended one-to-one meetings with your line manager</li> <li>Attended clinical supervision on a timely basis</li> </ul>
<b>What you will have achieved by month 6</b>	<ul style="list-style-type: none"> <li>Successfully completed probation</li> <li>Established good working relationships with relevant colleagues e.g., line manager, school's administrator and counselling administrator</li> <li>Established a good clinical relationship with your supervisor.</li> </ul>
<b>What you will have achieved by month 12</b>	<ul style="list-style-type: none"> <li>Engaged in and completed the appraisal process.</li> </ul>

Type	Description	Essential/ Desirable
<b>Qualification(s)</b>	<ul style="list-style-type: none"> <li>• Qualified to Diploma level 5 or equivalent in Counselling Children and Young People</li> <li>• Minimum level 4 Diploma</li> </ul>	<p><b>E</b></p> <p><b>E</b></p>
<b>Professional Registration</b>	<ul style="list-style-type: none"> <li>• Member of a professional body                             <ul style="list-style-type: none"> <li>• Association of Child Psychotherapists</li> <li>• National Counselling &amp; Psychotherapy Society</li> <li>• Association of Christians in Counselling and Linked Professions</li> <li>• British Association for Counselling &amp; Psychotherapy</li> <li>• British Association of Play Therapists</li> <li>• British Psychoanalytic Council</li> <li>• CBT Register UK</li> <li>• COSCA (Counselling &amp; Psychotherapy in Scotland)</li> <li>• Play Therapy UK</li> <li>• UK Council for Psychotherapy</li> </ul> </li> </ul>	<p><b>E</b></p>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• At least 100 hours experience counselling children and 100 hours adults</li> <li>• Experience of counselling children and young people</li> <li>• Experience of working in a school setting</li> <li>• Previous experience of dealing with safeguarding concerns.</li> <li>• Previous experience of working as a sessional/self-employed counsellor.</li> </ul>	<p><b>E</b></p> <p><b>E</b></p> <p><b>E</b></p> <p><b>E</b></p>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Good Interpersonal skills to work confidently and competently with the needs of the client</li> <li>• Ability to work independently.</li> <li>• Good communication skills to liaise with staff members in the school as well as parents/caregivers of clients</li> <li>• Good time management skills</li> <li>• Ability to use of IT products such as Microsoft</li> </ul>	<p><b>E</b></p> <p><b>E</b></p> <p><b>E</b></p> <p><b>E</b></p> <p><b>D</b></p> <p><b>D</b></p>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Proficient against the children and young peoples counselling competency framework</li> <li>• Good level of IT literacy</li> <li>• Keeping up to date with CPD</li> <li>• An understanding of difficulties that children, young people and adults experience.</li> <li>• Excellent understanding of Safeguarding and child protection policies and procedures.</li> </ul>	<p><b>D</b></p> <p><b>E</b></p> <p><b>E</b></p> <p><b>E</b></p>
<b>Additional Requirements</b>	<ul style="list-style-type: none"> <li>• Willingness to travel</li> <li>• Holds a current DBS</li> </ul>	<p><b>E</b></p> <p><b>E</b></p>

<b>Personal Qualities</b>	<ul style="list-style-type: none"><li>• Good communication skills</li><li>• Demonstrate empathy, respect, resilience, active listening, congruence and non-judgement within your role.</li><li>• Caring, committed, compassionate, dedicated, dependable, empathetic, fair minded, independent, organised, personable, proactive, self-motivated</li></ul>	<b>E</b> <b>E</b> <b>E</b>
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## What We Expect From You

### Our Values:

Everything we do is driven by our values which define who we are and how we work together to support children, young people and families. Our values are at the core of everything we do.



Compassionate



Fair



Committed

### Our Behaviours:

We have certain expectations of your interactions with our colleagues, our partners, children and the general public. We would expect that you exhibit these behaviours as an employee of Spurgeons.

- Put children and young people first in everything we do
- Respect and value every individual
- Listen to understand without judging
- Be open and honest with kindness
- Persevere to be our absolute best and do what we say we will do
- Bring out the best in each other as we work together for the right result

### Equal Opportunities For All:

We actively encourage applications from a broad and deep range of backgrounds and experiences. We are a Disability Confident Employer.



### Safer Recruitment & Employment Policy:

As part of Spurgeons Safer Recruitment & Employment Policy, any appointment to this role will be subject to the completion of a DBS application and obtaining satisfactory references.